

Shaping Future Leaders

Employees quit their boss before they quit their company. This is often due to a manager's lack of knowledge on how to lead people or skills that were developed too late in a manager's career. Successful leadership must be taught early and this proactive program will share the vital qualities for leading people just before or right after employees have been placed in a position where people are under them. New leaders help build greater team trust, respect and effectiveness with this training.

Audience:

Newer leaders (6 months to 2 years) or up-and-coming managers, supervisors and team leaders who wish to strengthen their ability to lead or prepare to lead others more effectively. Group size: from 15 to 24 people.

Proven Program Flow:

- Build greater confidence by knowing the leadership habits that lead successful teams through every project - Self awareness, accountability
- Know the behavioral qualities which display professionalism and accountability as a leader
- Learn to quickly build rapport with people. Leading through versatility; and adapting to others
- Walk away with leader best practices and proven approaches
- Practice effectively giving and receiving feedback and realistic expectations with staff members
- Identify the smart connections that set the tone for your interactions with your boss, your peers, subcontractors and vendors.

Program delivery Includes:

- Interactive content, group practice and useful reference workbook
- Quick and helpful self-assessments and reusable formats.
- Executive summary of all participant feedback

Participant Benefits:

- Causes of performance breakdowns - knowledge versus behavior perceptions
- Balancing task and relationship behaviors
- Assessing and understanding your own as well as other's behaviors
- Acknowledging behavioral strengths and weaknesses/improvement needs
- Vulnerability; how to invite greater understanding and cooperation from others
- Presenting your best self: professional behavior, consistency and believability
- Recognizing, motivating and providing feedback to others

Accountability & Measurement

This one-day workshop works best when combined within a leadership series or by scheduling meeting facilitation training to accelerate and reinforce application of behavior principles.

Program delivery Includes:

- Interactive on-site workshop and useful reference workbook
- In session Individual Leadership improvement plan
- Helpful meeting assessments and group hands-on practice.
- Executive summary of all participant feedback

Great Returns on your Skill-Building Investment!

Contact us for greater savings when combining multiple training services.

Target Growth Areas:

- Self-knowledge & Self-Management
- Relationship improvement tools
- Accountability and Assertiveness
- Flexible-Leadership
- Leadership communication tools

"Leadership is the capacity to translate vision into reality."

- Warren G. Bennis

"You can't lead anyone else further than you have gone yourself."

- Gene Mauch, - baseball coach

"The highest qualities of character must be earned."

- Lyman Abbott

(1835-1922) US religious leader

When asked: "would you recommend this workshop to others?" Out of the last 10 workshops we conducted, 100% of attendees said "YES".

When asked what did you gain from this? Participant comments included:

- *Effective leadership techniques.*
- *Step-by-step outline for productive confrontations.*
- *Self-assessment and feedback tools.*
- *Formats on how to give feedback.*
- *How to better myself in developing as a leader.*
- *Excellent reference materials.*
- *1. What I need to work on.*
- *2. Asking for feedback.*
- *3. How to approach people.*
- *Importance of communication, accountability, trust and confidence*
- *Tools to more effectively lead... and be a good listener.*
- *The importance of taking appropriate time with employees and expressing interest in and appreciation for what they do.*

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